



Etudes Board of Directors Meeting Notes

Date: March 26, 2021

Location: virtual meeting

Meeting called to order at 12:10 pm by Chair, Eric Ichon

1. Roll Call

Eric Ichon, Chair – present

Margie Kurko, Secretary – present

Matt Coombs – present

Vivie Sinou, Executive Director – present

2. Reading of the Minutes of the preceding meetings

November 30, 2018 – Minutes approved as read

3. Reports of Executive Director

3.1. Financial Report – reported by Vivie Sinou

The Executive Director reported on the current financial status of the organization, as well as plans and projections for the future. An update on current staffing was given by the ED.

3.2. Software Development – reported by Vivie Sinou

The Executive Director reported on the apps currently in release.

3.3. Other Operational – reported by Vivie Sinou

The Executive Director reported on the status of online trainings currently being delivered.

4. Old and Unfinished Business

4.1. No old/unfinished business was discussed.



5. New Business

5.1. Board Membership

5.1.1. Term Renewal

The Board formalized the commitment of the three current board members to continue for the next three years. Eric Ichon will continue to serve as board Chair, Matt Coombs as board Vice-Chair, and Margie Kurko as board secretary.

5.1.2. Board Size, By-Laws 5.3 a.b.c.

The Board reviewed section 5.3 Board Size, Member Term, Meetings. The Board unanimously approved the following three changes:

Change #1

Original

c) Board members may serve only two (2) consecutive terms, but are eligible for re-election if they are nominated and elected again.

Revised

c) Board members may serve only two (2) consecutive terms, but are eligible for re-election or re-appointment.

Change #2

Original

d) 1) *Regular Meetings*. The Board of Directors shall meet in person at least once a year, at such times and places as designated by the Chair.

Revised

d) 1) *Regular Meetings*. The Board of Directors shall meet synchronously at least once a year, at such times and places as designated by the Chair.



Change #3

Original

5.5 Board Elections

Revised

5.5 Board Selections

5.2. Mission Statement Review, By-laws

The ED and Board reviewed Article III Purposes and Mission as stated in the Bylaws. All of Article III was unanimously approved to remain as is.

6. Adjournments

Meeting Adjourned at 12:33 pm

6.1. Next Meeting Date & Location

The Board discussed planning the next meeting for November of 2021, to be held virtually. The ED will contact the Board to determine the date and time.