

## **Etudes Board of Directors Meeting Minutes**

Meeting Date: Monday, November 5, through Friday, November 9, 2012

Location: Email discourse meeting

Meeting started at 4:33pm with receipt of *Draft of 2011-12 Etudes Return*

### 1. Roll Call

John Wagstaff, Chair  
Eric Ichon, Vice-Chair  
Jon Townsend, Secretary  
Jennifer Azzaro  
Matthew Coombs  
Diane Rosner  
Margie White  
Vivie Sinou, Executive Director

All Board members received the initial email from the Executive Director with the *2011 Exempt Org. Return* attached.

### 2. Reading of the Minutes of the preceding meeting

Postponed until May meeting.

### 3. Reports of Committees (if any)

Postponed until May meeting.

### 4. Reports of Officers & Executive Director

As mentioned at the October meeting, the deadline for submitting the Etudes Return is November 11<sup>th</sup>. Because November 11<sup>th</sup> falls on a Sunday, the deadline has been changed to November 15<sup>th</sup>. The Executive Director requested that the Board review the draft of the 2011-12 Etudes Return and send her any questions by Thursday, November 8<sup>th</sup>.

## 5. Old and Unfinished Business

None

## 6. New Business

6.1. Approval of *2011 Exempt Org. Return for Etudes, Inc.* as prepared by William D. Swackhamer, CPA. This includes both the Federal Return and California Return.

Discussion was held via numerous email messages, and all questions raised by Board members were answered.

It was moved and seconded to approve the Return.

Approved unanimously

## 7. Adjournments

7.1. Next Meeting Date and Location

Spring meeting to be held May 10, 2013 at Lake Tahoe Community College.

The meeting was adjourned November 9, 2012 at 12:22pm.